Meeting notes of the virtual meeting with MS4CR-IP host institutions
2 August 2022

1. **Attendees**
   - Francis Musoke - AIMS
   - Charles Lebon Mberi Kimpolo -AIMS
   - Peter Szyszlo - AIMS Canada
   - Hubert Kanyamahanga - ICRISAT
   - Pierre Honore Kamsu Tamo - ACMAD
   - Jamiil Touré Ali - CEPEI

2. **Discussion points**

The meeting focused on updates from host institutions and the quality of reports by the interns. The attendance was poor with only 3 host institutions present. Representatives of host institutions attested that the internship is progressing well but the following critical issues were raised:

   - **Mr Jamiil Touré Ali** from CEPEI, cited poor internet connection and accessibility as one of the challenges faced by the intern.
   - **Mr Hubert Kanyamahanga** from ICRISAT, facing challenges filling/populating the mid-point evaluation on the AIMS Experiential Learning platform, especially locating the list of interns.
   - Poor quality reports by interns, resulting in postponement of stipend payment for the concerned interns.
   - No communication of rejected internship reports and feed to the concerned institutions and supervisors by AIMS.
   - Discussion of issues on the use of the reporting template.

3. **Action items**
   - Assess intern's Internet issues and engage AIMS on the possibilities of improving the internet connectivity where possible (particularly if it is related to data bundles).
   - AIMS to provide additional assistance on the case-by-case basis on how to navigate the mid-point evaluation on the AIMS Experiential Learning platform and how to fill it appropriately.
   - Supervisors to pay more attention on the quality of reports before their submission to AIMS.
   - AIMS to provide feedback and rejected reports to host institutions on time.
   - Host institutions to review the reporting template with the interns and make recommendations for any relevant changes where necessary.