

**African Centre for Meteorological Applications for Development (ACMAD)**

55 Avenue des Ministeres  
Niamey Niger

**Employee Name :** Peter-William Nii Amarah Abbey

**Project Name:** ACMAD/SAWIDRA

**Manager Name:** Mr Leon Guy RAZAFINDRAKOTO

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**week number** 10

**week ending on** 7th Jan, 2018

**Weekly timesheet**

day	Date	Task	normal hours	overtime hours	Total
Monday	1st Jan, 2018	2018 New year Holiday	8		8
Tuesday	2nd Jan, 2018	opening meeting for the SAWIDRA team, discussion of the procedure and job for this year, check the operation status of the systems	8		8
Wednesday	3rd Jan, 2018	testing of IT deliverables recieved, troubleshooting other systems within the network, HP proliant ML350 Gen 9	8		8
Thursday	4th Jan, 2018	installation of oracle linux and monitoring on HP proliant ML350 Gen 9, moitoring of IT Infrastructure,	8		8
Friday	5th Jan, 2018	HP proliant systems update and monitoring, running scripts and backup of FTP server	8		8
Saturday	6th Jan, 2018				
Sunday	7th Jan, 2018				
Total hours			40		40



Signature of employee

5th Jan, 2018

Date

Signature of supervisor

Date